



Introduction to Management

Introduction

There are many elements that make a good manager. One of the critical qualities is leadership - and leadership and management are complementary - but it is also important to understand how they differ. There are a range of skills and responsibilities relating specifically to management that must be developed to be successful in a management position.

This three day course will help less experienced managers, or those that have received little formal development in this area, get to grips with the management role. The course is an ideal first stepping stone for individuals looking to take their first leap into line management and for those who already have some management responsibilities.

This leadership course is delivered by a colleague commissioned by Kingston HR service. This course is accredited with the Chartered Management Institute, which provides a tangible management qualification to those successfully completing them.

Learning Outcomes

As a result of attending this workshop, managers will:

- Demonstrate their own natural leadership style; its strengths and areas for development.
- Distinguish how different styles impact on outcomes when working with others .
- Show the principles of motivation and how to apply them to individuals and teams.
- Describe a range of methods of communication and understand when to apply them to achieve desired outcomes.
- Delegate effectively and with confidence .
- Demonstrate the manager’s role as a coach and to develop their coaching skills.
- Develop skills for personal resilience.

Audience	Youth, Sports and Culture, Social, Family and Voluntary Support, Justice and Crime Prevention, Health, Education, Early Years and Childcare, Business Support
Age Ranges	19+ yrs
Trainer	Learning & Development Team Kingston Hr

Start Date	Venue	Times	Event Code
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