



Clerking Matters (Governors)

Introduction

The role of the clerk in promoting school improvement has been highlighted in a number of DfE publications in recent years, most recently in the Clerking Competence Framework (April 2017).

This one day programme provides opportunities to share best practice and practical tools and information to help to maximise the effectiveness, confidence and impact of clerks. The programme is updated regularly to reflect current Regulations and guidance.

This session originally designed as an induction for new clerks is also a great refresher for existing clerks who wish to update their knowledge on new guidance and legislation .

Please note: This course is fully funded for any schools that subscribe to premium SPARK package or stand-alone governor support.

Learning Outcomes

By the end of the session clerks will be able to

- Demonstrate a clear understanding of their role
- Support the governing board to meets its statutory duties
- Organise meetings and ensure governors receive papers/information in a timely manner
- Minute meetings accurately and professionally
- Keep GB membership up to date
- Perform elections in line with statutory guidance
- Advise and signpost governing boards in accessing advice and guidance

Audience	Education
Age Ranges	0 - 5 yrs / 5 - 7 yrs / 7 - 11 yrs / 11 - 19 yrs / 19+ yrs
Trainer	Michele Robbins

Start Date	Venue	Times	Event Code
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